

PERSONNEL DATA

Training sheet for personnel GAB Biotechnologie GmbH

Name:	Date of birth:	Task:
SAMUEL POIDEVIN	January 11 th , 1980	Technician
Title:	Start working at GAB:	
	May 9 th , 2006	

This is an exact and true copy of the original document

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Definitions

- Technician 1. Level: technician or seasonal worker who are not allowed to work alone in the field (beginner)
- Technician 2. Level: trained technical personnel authorized to work independently in the field (application, samplings)
- Principal Investigator:
1. Level: Academic or experienced technician who is authorized to take over responsibility for parts of a study by the study director
2. Level: P.I. or academic with working experience who is trained to become a study director advised by an experienced study director.
- Study director: Person who is authorized by the head of the testing facility to take overall responsibility for individual studies.

17/05/2006 GUILLEMAUX
Name
GAB Biotechnologie
to work independently in the field

Technician 1. Level:

The training system has to be at least 6 weeks and the technician is responsible for documentation of this training by signature of the advisor that he/she went through all following training steps.

THEORY					
	Topic	Advisor	Hours	Date	Initials
1	GLP introduction	QA	0,75	18/05/06	CG.
2	Field book introduction	P.I., S.D., H.T.S.	4	16/05/06	RL
3	SOP introduction	P.I., S.D., H.T.S.	1	16/05/06	RL
4	Application techniques	P.I., S.D.	1	17/05/06	RL
5	Handling of pesticides (Safety, documentation, handling)	P.I., S.D., H.T.S.	0,5	10/05/06	RL
6	Safety precautions in the field	P.I., S.D., H.T.S.	0,25	17/05/06	RL
7	Use and maintenance of equipment (e.g. cutter, freezer, thermometer...)	P.I., S.D., H.T.S. QA	0,75	31/05/06 2006	CG.
8	Advanced GLP	QA			
9	Field book in detail	P.I., S.D., H.T.S.	2	19/05/06	RL
10	SOPs in detail	P.I., S.D., H.T.S.	1	23/05/06	RL
11	Field Notes	P.I., S.D., H.T.S.	—	—	—
12	Balances, calibration and proper weighing	P.I., S.D., H.T.S.	1	07/06/06	RL

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PRACTICE					
	Topic	Advisor	number	Date	Initials
1	Boom sprayer application	Technician, P.I., S.D., H.T.S.	1	15/05/06	RF
2	Boom sprayer application	Technician, ...	2	24/05/06	RF
3	Boom sprayer application	Technician, ...	3	26/06/06	RF
4	Knapsack sprayer application	Technician, P.I., S.D., H.T.S.	1	10.8.06	BS
5	Knapsack sprayer application	Technician, ...	2	6.9.06	BS
6	Knapsack sprayer application	Technician, ...	3	13.9.06	BS
7	Sampling fruits	Technician, P.I., S.D., H.T.S.	1	21.9.06	BS
8	Sampling fruits	Technician, ...	2	28.9.06	BS
9	Sampling cereals	Technician, ...	1	08/06/06	RF
10	Sampling cereals	Technician, ...	2	14/06/06	RF
11	Soil sampling	Technician, P.I., S.D., H.T.S.	1	24/05/06	RF
12	Soil sampling	Technician, ...	2	26/05/06	RF

Technician 2. Level:

No further training is required for a technician 2. Level beside possible up dates in techniques and GLP requirements.

A technician must have at least 2 years working experience according to GLP regulations before promotion to P.I. possible and after receiving the following instructions:

Principal Investigator (1. Level)

THEORY					
	Topic	Advisor	Hours	Date	Initials
1	GLP: Rights and duties of a P.I.	QA			
2	GLP: Rights and duties of a P.I.	H.T.S.			

If the management decides to qualify a P.I. for study directorship he/she must have at least 1 year working experience according to GLP regulations and has to receive the following study directorship introductions (1. Level):

THEORY					
	Topic	Advisor	Hours	Date	Initials
1	GLP: Rights and duties of a S.D.	QA			
2	GLP: Rights and duties of a S.D.	H.T.S.			
3	How to deal with clients	H.T.S.			
4	GLP: Study plans and reports	QA			
5	Guidelines and demands on study plan and reports from a scientific point of view	H.T.S.			

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Principal Investigator (2. Level):

In order to become a study director a P.I. must have accompanied at minimum 5 studies of at least two different types, e.g. residue plan and residue soil. In case an experienced person is hired, this experience, gained in another GLP certified company, will be recognized (2. Level).

THEORY					
	Topic	Advisor	Hours	Date	Initials
1	Study 1:	S.D.			
2	Study 2:	S.D.			
3	Study 3:	S.D.			
4	Study 4:	S.D.			
5	Study 5:	S.D.			

The promotion to a study director must be accepted by the head of the testing facility/test site and the head of QA.

Study Director

No further training is required for study directors beside possible up dates in techniques and GLP requirements.